

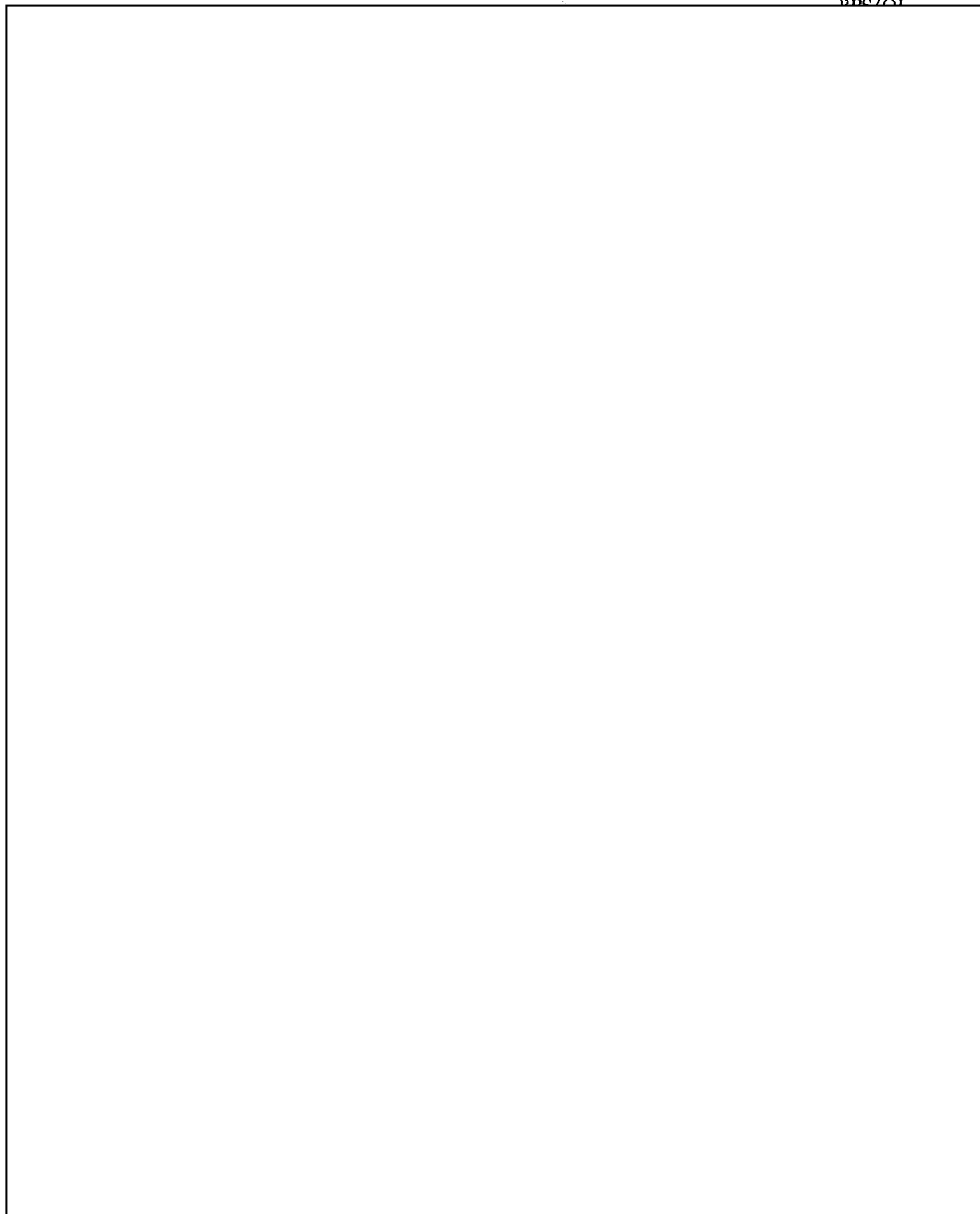
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Approved For Release 2002/05/07 : CIA-RDP86-00244R000200010002-2

Feb 72

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GROUP 1
EXCLUDED FROM AUTOMATIC
DOWNGRADING AND
DECLASSIFICATION

26 January 1972

Agenda for Briefing Building Planning Coordinators - 26 January 1972

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1. Update Building Planning Structure, after introducing [REDACTED]
2. Pass out "Office Arrangement and Layout" and "Office Landscaping" papers
3. Master plan developments and Master Planning Cycles
4. Master planning charts:
 - a. Site Plan (Existing)
 - b. Land Use Plan
 - c. Proposed Site Development Plan
 - d. Cross-sections/Elevations
 - e. Landscape Plan
 - f. Proposed Utilities Schematic
 - g. Vehicular Circulation Plan + Gate access percentages overlay chart
 - h. Pedestrian Circulation Plan [REDACTED] ILLEGIB
 - i. Distribution of Agency Personnel
 - j. A Schematic Concept for Master Planning developments
5. Status of "On Campus" Master Planning - Plan A
6. Space shifts - Plan A
Plan B
7. Phased Construction Program - On Campus and Off Campus
8. Printing Services Building Addition
 - a. Bar chart - '72 year end funds or FY '74 budgeted funds
 - b. [REDACTED] Explanation and justification brief
 - c. Space, personnel, utilities, parking, costs
9. Supplemental NCPC backstopping information
 - a. Traffic Analysis summary
 - b. Moderate income employee status

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STATUS OF MASTER PLANNING FOR NCPC PRESENTATION

Current state of Headquarters Langley site - no. of buildings and functions (incl. condition), employee situation, map, aerial photos, utilities
Use plan - including S/T tract: office areas, special purpose areas, services areas, buffer zone
Site development plan - locate buildings, roads and parking, walks and promenade areas, utilities augmented (above and below surface), other improvements
Traffic circulation plan - surrounding roads, approaches and entrances, direction and quantity flow changes, volume through entrances, bus pattern
Personnel circulation plan - outside walks, tunnels, mini-bus transportation, metropolitan residence pattern (re transportation and possible moves)
Landscape plan - lawn, tree and shrub areas, water area, contour adjustments, existing and proposed plantings, retaining walls and other elements
Utilities plan - increases, location of trunk lines, augmentation of plants

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1. Will use same base map showing internal circulation system and outline of all existing and proposed buildings; scale 1"=200'
2. Each of above elements of the Master Plan will be emphasized on a separate copy of the map; special presentation maps will be returned to the Agency (NCPC does not need them)(1)
3. Models and photos thereof will be used highlighting/comparitive heights of buildings and trees, landscape massing of plantings to complement buildings and mask from public, magnify beauty of [] architectural [] and landscaping detail.
4. Site cross sections will be displayed.
5. Bar chart will display a possible phased ten year construction program, including A&E preparation.
6. A simple statement can address itself to the impact on public utilities, community facilities, and roads approaching the site.
7. Final illustrative material to be used in ultimate Master Plan presentation to NCPC (not necessarily in the preliminary Master Plan presentation) will be the prescribed 34"x44" maximum.

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BUILDING PLANNING TAFF, OL
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6. A simple statement can address itself to the impact on public utilities, community facilities, and roads approaching the site.
7. Final illustrative material to be used in ultimate Master Plan presentation to NCPC (not necessarily in the preliminary Master Plan presentation) will be the prescribed 3 1/2" x 11" maximum.

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